



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

## **RE-ENROLMENT FEE - RESUMING STUDIES**

A student who has not paid any of the tuition fees due for **one or more academic years** and **has not taken any examinations or attended teaching activities at the same time**, without being subject to forfeiture, may resume his or her studies by **applying for the settlement of outstanding tuition fees for the unpaid academic years**.

It should be noted that the amount of the re-enrolment fee is established in advance by the Academic Bodies and is intended to link the academic year of last enrolment (for which the fee payment must be regular) with the academic year of application (i.e. enrolment).

Currently, the **re-enrolment fee is €200 per academic year**.

If the interruption period is longer than three years, the recognition of the studies carried out and credits acquired may be subject to a prior assessment by the Degree Programme Board/Department Council. If the student has not obtained all the required attendance and the degree programme is no longer offered, he/she must also apply to change to the current system.

Note: The settlement of outstanding tuition fees may affect the cohort of registration. For further information, please contact your Registrar's Office.

## **SUBMITTING THE APPLICATION**

In order to **resume studies by regularising one's position in terms of fees and enrolment**, the student must:

- send an e-mail from your personal Unimore mailbox to [your Registrar's Office](#) attaching the **completed form "Richiesta per ricongiunzione carriera" (Request for career resumption)** and a copy of the front and back of your identity document; requests for resumption are accepted approximately from the start of enrolment for the new academic year.
- The Registrar's Office **will check the fee situation**: in the event of unpaid instalments up to and including the last year of regular enrolment, the amount due shall be paid. Subsequently, the Registrar's Office will generate the amount of **€16**, corresponding to the stamp duty to be paid virtually, in addition to the re-enrolment fee for each academic year of non-payment of the full fee;
- pay the amounts due for resuming studies visible under "Tasse" (Fees) on the personal page in Esse3;
- once payment has been made, the Registrar's Office will generate the fees for the current academic year.

Note: If you do not want to incur surcharges, **it is advisable to submit your application for reconciliation before the due date of the instalments for the new academic year of enrolment**.

All payments are made via the PagoPA system. For more information see <https://www.unimore.it/it/didattica/iscrizioni-e-tasse/pagamenti>.